

Date: _____

FAMCO Share Registration Services (Pvt.) Limited

8-F, Near Hotel Faran, Nursery
Block 6, P.E.C.H.S.
Shahra-e-Faisal
Karachi.

Dear Sirs,

LOSS / MISPLACEMENT OF SHARE CERTIFICATE(S)/ VERIFIED TRANSFER DEED(S)

COMPANY (NAME): _____

I / we as shareholder of the above company would intimate you that I / we have lost /misplaced my /our share certificate(s) as per detail given below along with / without transfer deed (s):

Folio #	Share Certificate #	Distinctive # (From)	Distinctive # (To)	No. of Shares

You are requested to mark caution in your shares system as a precautionary measure. Further kindly let me / us know the formalities for issuance of duplicate share certificate(s)/ transfer deed(s).

Your early response in this regard will be much appreciated.

Regards

Signature : _____
(Principal Shareholder) (Joint Shareholder)

Name : _____

Father's / Husband's Name : _____

Postal address : _____

CNIC # : _____ Cell #: _____

Email address: _____

Must match with name of principal shareholder]

International Bank Account No. :

P	K																		
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[IBAN -having 24 digits]

Name of Bank : _____

Bank branch name & full mailing address : _____

Note:

1. Kindly send the request letter signed (in original) to our office address as above, along with a clear copy of CNIC.
2. In the case of joint holding both (principle & joint-holder) must sign the request.
3. In the case of corporate shareholder, request must be lodged on letterhead of the corporate body and signed by the authorized signatories with attested copies of Power of Attorney / Board Resolution in favor of authorized signatory to sign the request letter(s).
4. In accordance with the provision of Section 72 of The Companies Act, 2017 and subsequent directive received from the Securities & Exchange Commission of Pakistan on the subject, you are requested to **Convert any Physical Shares available with you into Book-Entry Form** through Investor Account Services of Central Depository Company or any Participant/TRE Certificate-holder of the Pakistan Stock Exchange Limited.